

**WICON 2010 CONFERENCE**  
**01 to 03 March 2010**  
**HOTEL RESERVATION**

Please return this hotel reservation form to :  
**Front Office Group Operations**  
**Tel : (65) 6731 8333 / (65) 6731 7111**  
**Fax : (65) 65 6733 0989**  
**E-mail : [Groupops@hiatrium.com](mailto:Groupops@hiatrium.com)**  
**(BLOCK CODE : ICS)**

<input type="checkbox"/> <b>New Reservations</b>	<input type="checkbox"/> <b>Amendment</b>	<input type="checkbox"/> <b>Cancellations</b>
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**Names & Flight Details**

(Mr / Mrs / Ms / Dr) \_\_\_\_\_  
(Family Name) (Given Name)

Arrival Date :	VIA (Flight #)	ETA
Departure Date :	VIA (Flight #)	ETD

**Accommodation Requirement**

No. of Rooms	Room Type	Room Rate Per room Per Night
	Deluxe Room Single	SGD \$180++ inclusive of 01 buffet breakfast & 01 in-room wired internet usage
	Deluxe Room Twin	SGD \$200++ inclusive of 02 buffet breakfasts & 01 in-room wired internet usage

**Terms and Conditions**

- Guestroom reservations may be guaranteed by credit card.  
 Non-guaranteed reservations will be held until 6pm on the day of scheduled check-in and released thereafter without notice. **The hotel will hold the rooms till 10 February 2010. Thereafter new reservation requests will be subject to room availability upon confirmation.**
- If a reservation is cancelled less than 24 hours prior to the date of check-in, a cancellation fee equivalent to one (1) night's accommodation rate will apply. A no-show fee equivalent to one (1) night's accommodation rate will also apply.
- The check-in time is 2pm and check-out time is 12 noon. Requests for earlier check-in or extended check-out are subject to availability and this may be guaranteed by reserving an additional night prior to or after the intended length of stay.

**PAYMENT INSTRUCTIONS**

<p><b>Guest to settle all accounts upon departure</b></p> <p><b>Guest's Signature:</b> _____</p> <p><b>Date:</b> _____</p> <hr/> <p>Credit Card Number : _____</p> <p>Amex/Visa/MasterCard : _____</p> <p>Expiry Date : _____</p> <p>Name on Credit Card : _____</p> <p>Guest Contact No: _____</p> <p>Guest Email : _____</p>	<p align="center"><b>HOTEL USE ONLY</b></p> <p><b>Reservations Confirmed by</b> _____</p> <p><b>Confirmation No.</b> _____</p> <p><b>Billing/Payment Instructions</b> _____</p> <p><b>Date :</b> _____</p> <p><b>Signature &amp; Hotel Stamp:</b> _____</p>
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